

05/08/20

Dear Team Member,

J.G. Kern hopes this letter finds you well. As you know, the COVID-19 pandemic is a situation that is constantly evolving. The governor conducted a press briefing yesterday, 05/07/20 and is now taking steps to begin opening our state. Through executive order 2020-77, Governor Whitmer is allowing manufacturing businesses like JG Kern to reopen effective May 11. Please continue to check the J.G. Kern website for daily updates: <https://jgkern.com/employee-work-schedule-updates/>.

The current work schedule is as follows:

Start May 11th – JL3W, FL3W, HR3W, Borg Warner, Trans Flange 4 Leg, T1 Yokes

Start May 11th – Environmental, Shipping & Receiving, Maintenance, Flange Safe Launch, Yoke Safe Launch

Start May 18th – All other production lines and personnel

All employees must return to work as directed above in order to remain a J.G. Kern employee. Any employee that cannot return to work on the scheduled start date must notify human resources between now and their start date, or a replacement will be found.

J.G. Kern is deeply focused on keeping our employees, customers, and suppliers safe while working at our facilities and supporting our business. We have implemented multiple safety protocols in order to keep everyone as safe as possible when we do return to work, including:

- Cleaning and disinfecting the plant
- Social distancing throughout the plant
- Personal Protection Equipment (PPE) will be provided
- COVID-19 Health Screenings will be administered weekly

Please find the enclosed COVID-19 Health Screening form, complete the form and bring it with you on our Monday start date. A copy of this form can also be found on the website. We will also be screening everyone's temperature at the time clocks so be sure to arrive early to allow enough time for the clock-in process.

We look forward to getting our workforce back onsite in the safest way possible. Please contact human resources at 586-726-1040 ex131 or sue@kern2.com with any questions or concerns.

Sincerely,

Brian Kern